

# SUCCESSFUL RISK MANAGEMENT COMMITTEES

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# OUTCOMES

- ▶ Understand the benefits of a risk management committee.
- ▶ Describe the factors associated with creating an effective risk management committee.
- ▶ Understand the role that the risk management committee plays in risk management.

# RISK MANAGEMENT COMMITTEE DEFINED

“A risk management committee provides a mechanism for providing oversight to the program's risk management planning, implementation and performance. The intent is to provide a system of checks and balances to the organization's risk or safety management program. This is often achieved by combining program expertise (employees) and outside (non-employee) perspectives, which help to strengthen the organization as a whole”. . . (Smith, 2009; pg. 16)

## IN A SMALL GROUP:

1. How many have risk management committees?
2. Mission?
3. Membership?
4. Benefits?
5. Challenges?
6. Effectiveness?
7. If no safety committee then what would be the ideal committee for your organization?

# COMMITTEE MEMBERSHIP

Board Members

Risk Manager

Special Advisors

Field Staff

# COMMITTEE ROLES

- ▶ Identify, discuss, and resolve program health and safety issues.
- ▶ Assist in the development, implementation, and review of policies and procedures.
- ▶ Examine and discuss accident/incident reports.
- ▶ Assist in the dissemination of safety and health information.
- ▶ Support the role of the Risk or Safety Manager.
- ▶ Provide an ongoing forum for the correction of safety and health problems.

# COMMITTEE SUCCESS

(in Eaton & Nocernino, 2000)

- ▶ Management commitment
- ▶ Committee structure and function
- ▶ Information & training
- ▶ Culture of safety
- ▶ Communication
- ▶ Committee processes
- ▶ Health and safety professionals

# BENEFITS OF STAFF PARTICIPATION

(Milgate, et al., 2002)

- Intimate knowledge of the job.
- Can contribute valuable information about hazards and other safety concerns.
- Can suggest ways to avoid or minimize the hazards.
- Increased employee knowledge and awareness.
- Other?



# COMMITTEE FUNCTIONS

- ▶ How often will committee meet?
- ▶ Review any A/I reports
- ▶ Evaluate any accident investigations conducted since last meeting to determine if unsafe situation or cause was identified and corrected.
- ▶ Meeting minutes
- ▶ Annual Risk Management Report and Evaluation
- ▶ Periodic Safety and Quality Reviews
- ▶ Other?

# ACTION ITEMS

1. Write a mission statement for your risk management committee that clearly outlines its responsibilities.
2. With your risk management committee members conduct a SWOT analysis. Once the analysis is complete, focus efforts on improving the committee's performance and effectiveness.
3. If your program does not have a risk management committee, write a mission statement and create a list of qualifications for membership, describe member roles, and expectations. Use this as an initial exercise in creating your committee.

?? QUESTIONS ??

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